



NOTICE TO TERMINATE TENANCY/LEASE

DATE: _____

TO: _____
Tenant Name

Street Address

Macon, GA _____

Certified Mail #: _____

I, _____, choose not to renew your lease.
(Landlord Name)

I am hereby giving you notice to vacate your unit no later than _____.
(Date to Vacate)

You will need to make arrangements with me for a walk-through inspection of your unit. We will discuss your security deposit, and all keys are to be returned directly to me at that time. Prior to the walk-through inspection, you should have all personal belongings and furniture out of the unit, and the unit should be cleaned and left in the same, or better, condition than when received.

HOLDOVER: If you fail to vacate by the date specified, you face possible court eviction and are entirely responsible for the full contract rent for the number of days that you remain in the unit beyond the date noted above. NO housing assistance payments will be made on your behalf after this date.

Landlord Signature

Print Landlord Name

- Vacate date must be the end of a month, with a minimum 30 day advance written notice. The tenant must receive this termination notice at least 30 days prior to the date to vacate.
- This form cannot be used during the initial one-year lease term. You must evict through court action.
- Landlord must send original to the tenant by Certified Mail.
- Landlord must send copy to his/her assigned MHA Owner Liaison at the same time it is provided to the tenant.